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|   | **ZONE 16 PONY CLUB ASSOCIATION OF****NEW SOUTH WALES** |

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| **PONY CLUB ASSOCIATION OF NSW****MISSION**Pony Club NSW exists to encourage horsemanship and horsemastership amongst its members. To provide appropriate coaching and competition, to raise awareness of sportsmanship and citizenship of its members, in order to assist its members to become proficient in their chosen sport. Our main objectives are too;* encourage young people to ride and learn to enjoy all kinds of sport connected with horses and riding
* provide instruction on riding and horsemanship and to instil in members the proper care of their animals
* promote the highest ideals of fellowship, citizenship and loyalty, and to cultivate strength of character and self-discipline
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**2019 PONY CLUB CAMP AGREEMENT**

The Zone 16 Pony Club Camp caters for up to 250 riders and their family members. The Camp Management Committee has a duty of care for the safety, security and well being of all persons in attendance, whether riding, supporting or being a spectator. This means that the committee has a moral and legal responsibility to all children and supporting staff in our care. The range of ages represented amongst the children is very diverse and all participants must have their needs acknowledged, and duty of care exercised at all times.

The camp is dependent upon volunteers to provide the time and effort required to host the camp successfully. This essential support is provided by a wide range of volunteer instructors, helpers and staff, and is essential to the continuation of the camp.

Children and parents/guardians need to be fully aware of the code of conduct that is applied when attending camp and being placed under the care and responsibility of the Zone 16 Camp Management Team (based upon the NSW Pony Club Association Code of Conduct). You and your parents are required to read the conditions via the link,

<http://www.pcansw.org.au/policies/policy-documents> and sign the by signing this form, both you and your parents agree to abide by the code of conduct.

**Riders attending Camp**

1. For riders alcohol or illegal drugs are expressly forbidden. The consequence of breaking this rule is being sent home, and for offences involving drugs the police may be notified.

2. Smoking will not be tolerated at any time whilst in attendance at camp.

3. Engagement in any activity, action or behaviour likely to injure or harass others will result in removal from the camp as will conduct that could prejudice the reputation of PCANSW or Zone 16.

4. You are to obey all reasonable directions given to you by the supervising troop leaders, volunteer and professional instructors, assisting staff and camp management staff, who have a specific role in ensuring your safety, security and well-being.

5. You are to provide appropriate care and concern for your horse for the duration of the camp.

6. Speaking in an abusive or offensive manner will not be tolerated and will be subject to warning orremoval from the camp.

7. All out of bounds areas are to be respected. These include:

 a) dormitories and sleeping areas allocated to other genders,

 b) camping area unless with the express permission of responsible adults

 c) floats after advice from Camp Commandant,

 d) horse yards after the evening check and advised by Camp Commandant.

 e) the area set aside for those over 15 years of age is out of bounds to younger children.

8. At the end of each evening, it is essential that those already asleep, or trying to sleep, are given that opportunity. At the advice of the camp management staff you are to move directly to your allocated dormitory area or campsite and prepare for bed. Upon lights out, no further noise will be tolerated.

9. If sleeping with parents in the camping area, you acknowledge that you are also required to adhere to the same timings as those riders in dormitories and that you remain under the supervision of the Camp staff.

10. Do not interfere with the feeding, watering or other matters of someone else’s horse. Any concerns that you have should be raised with your troop leader or camp management staff member.

11. Mobile phones are not to be carried during instruction and are to be turned off after lights out. Any breach of this rule will result in the phone being confiscated.

12. Any repeated breaches of conduct, including verbal abuse of management staff and volunteers will result in your removal from the camp.

**Parents / Guardians**

1. You acknowledge that you will support the conditions detailed above and will support disciplinary or other matters raised by camp management staff.

2. Parents are welcome to assist and encourage their child/ren, but interference with instruction is not acceptable.

3. Acknowledge that your children will participate in all activities unless specifically excused by the Camp Chief Instructor or Camp Commandant, both of whom will be available for you to discuss any concerns for the duration of the camp.

4. Cooperate with the volunteer helpers and staff in their duties. If you are concerned or disagree with any decision or behaviour by staff, this can be addressed through the appropriate resolution elements (Camp Chief Instructor for issues of instruction, riding or Troops, or Camp Commandant / Deputy Commandant for administration, discipline or management).

5. Riders under 10 must be under parental supervision when not participating in formal instruction sessions. Parents must supervise and manage children (riding and non-riding) residing in the camping area with you after hours and for non-riding children at all times.

6. Abide by PCA NSW Non-Smoking Policy. Agree to non-smoking areas in the vicinity of the Dining-area and to refrain from smoking in the vicinity of instruction.

7. If camping, only family members are allowed to sleep in the camp site together. Surrogate parenting is **NOT ALLOWED**. ***An older sibling is not a substitute for an adult.***

**PONY CLUB CAMP AGREEMENT**

I, (Child’s name)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and

Parent/guardian)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ have

read the code of conduct from the PCANSW website and agree to the conditions detailed above.

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(Child’s Signature) (Parent / Guardian signature)